**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**August 18, 2015**

**5:30 p.m., Library**

Attendance: Gordon, Elton, Steve, Gretchen, Jessica

Meeting called to order at 5:34 pm.

Approval of July 14, 2015 Meeting Minutes:

Steve moved to approve the minutes, Elton seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
  + Industrial Towel-$17.54 for monthly lobby mat swap out
  + City of WSS-$80.67 for monthly water bill
  + Disposal Service of MT-$26.10 for monthly garbage removal bill
  + North Western Energy-$407.13 for monthly bill
  + Triangle-$154.08 for monthly bill
  + Lost Creek Books-$112.30 for hunting fiction and non-fiction additions
  + Meagher County News-$ 100.00 for foundation brochures
  + OCLC-$510.59 for bi-annual payment of group services contract
  + Children’s Book of the Month Club-$34.46 for new children’s fiction
  + Mathis-$46.68 for cleaning and art supplies
  + Rooney’s-$9.39 for sprinkler valve
  + Mastercard-$1,795.59 for books, movies, supplies, and MLA dues

Gretchen made a motion to pay the bills, Steve seconded. Bills paid.

Librarian’s Report:

* Moved external book drop-needs something under it, Elton will complete tomorrow
* Scheduled American Legion for Summer Reading
* New “Word of the Week” activity
* Received paint supplies purchased by FOTL
* Started organization project for the back storage closet
* Jessica received certification from Montana State Library in all four categories
* Fall Workshops October 1, 2, & 3; Ready2Read Rendezvous October 9, 10, & 11

Unfinished Business and Updates:

* + Computer service information update-Jessica contacted Jim McDanel, library is joining county for computer services, free Windows 10 is gone but still in process for wiping computers and getting them up to where they should be
  + A/C issues continued-Steve will investigate most recent higher than average bill

New Business:

* + Federation Award Agreement-signed and mailed off, just awaiting the check
  + New part-time position need 5-7 hrs per week: storytime, Friday, and coverage
  + Book storage for FOTL- Steve called and small unit available at Spa Storage- board willing to pay if FOTL cannot
  + Jessica has doctor appointment August 25th in Bozeman, Betsy will cover

Date of Next Meeting:

Next meeting scheduled for September 8, 2015

Elton made a motion to adjourn, Elton seconded. Meeting adjourned.