**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**April 14, 2015**

**5:30 p.m., Library**

Attendance: Gordon Doig, Steve Hicks, Elton Lee, Gretchen Rader, Jessica Ketola

Meeting called to order at 5:37 p.m.

Approval of March 10, 2015 Meeting Minutes:

Steve moved to approve the minutes, Elton seconded. Minutes approved with attendance correction.

Paying of Bills and Financial Report:

* No money spent on Travel Card
* Claims reviewed:
  + Industrial Towel-$17.54 for lobby mat swap out
  + Triangle-$53.73 for monthly telephone bill
  + City of WSS-$67.15 for monthly water bill
  + Disposal Service of MT-$26.10 for monthly garbage removal bill
  + Northwestern Energy-$1,309.95 for two monthly electric bills
    - Board showed concern about the electric bill and a possibility of equipment not operating correctly; Steve will check it out.
* Junior Library Guild-$360.00 for annual book subscriptions
* TEI Landmark-$53.38 for audio book sale
* Meagher County News-$63.00 two-year subscription for newspaper
* Meagher County News-$4.00 Statistics posters
* MasterCard-$341.66 for
  + Amazon book purchase
  + Dog book collection purchase
  + History Book Club purchase
  + Lunch at library meeting

Gretchen made a motion to pay the bills, Elton seconded. Bills paid.

Librarian’s Report:

* MLA conference in Bozeman: Marissa ran library Wed-Thurs and library shut-down on Fri due to emergency with planned volunteer.
* High points of conference:
  + Won free Lego set
  + Received three Montana books, also free
  + Received 25 audios, again free
  + Won free Summer Reading T-shirt
  + Won free membership to the Mountain Plains Library Association
  + Attended workshops on our circulation computer, Summer Reading, Interactive ideas, digital storytimes, book selection and weeding procedures, cheap children’s services, Montana books, effects of having animals in the library, and continuing education
* Fixing sloppy looking book shelves with bookends-just received additional bookends

Unfinished Business and Updates:

* Association of Rural and Small Libraries-Found an online alternative that will work better for now
* BVF Retreat Report-Elton: Overall consensus of having completed the librarian transitions well. Filtering continues to be a big issue. Thoughts of adding security cameras to the current computer lab were brought up. Pre-programmed computers and tablets for kids were also discussed.
* Buddy’s contract was reviewed. The board discussed the option of not renewing the contract just utilizing his services, or anyone else’s, at an hourly rate. Gretchen moved to approve the change, Steve seconded it. Motion passed. It was decided that Gretchen would write Buddy a letter notifying him of the board’s decision and agreed upon hourly rate of $20 per hour.

New Business:

* Jessica inquired on hiring for the summer. The board was agreeable to re-hiring the previous year’s summer assistant and continuing to do so as an annual seasonal position with her, if she is agreeable to it.
* Summer Reading materials will be in by May 1st and will need to have new banner hung up to replace old one outside the library. Steve will assist with the change once it is in.
* Starting to advertise for Summer Reading. Avoiding morning activities so as to not duplicate services and the youth center is currently planning morning activities.

Date of Next Meeting:

Next meeting scheduled for May 12, 2015

Gretchen made a motion to adjourn, Steve seconded. Meeting adjourned.