**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**March 12th, 2024**

**5:30 p.m., Library**

**Attendance:**

Bobbie, Shannon G, Glenda, Paul, Dayle (FOL rep), Rachel, Shannon W

Glenda called the meeting to order.

**Approval of Previous Meeting Minutes**

* February 13th, 2024 Board Minutes

Paul made a motion to approve the minutes. Shannon G seconded. Motion passed.

**Paying of Bills and Financial Reports**

* Bills

Shannon G made a motion to pay the bills. Bobbie seconded. Motion passed.

* Rachel has asked Dayna for a clarification on documentation requirements for claim processing. She has not yet received a response.

**Director’s Report**

* Partners usage increasing both sent and received – February Stats available
* HOOPLA Stats are available. The usage is steadily increasing and the budget may need to be increased in the future.
* Federation Meeting March 14-15 – Shannon & Bobbie to attend
* MLA Conference April 17-20 – Rachel & Shannon to attend
* Imagination Library – 80 active children
* DLK Grant ordering is happening - The book display is up, programming materials purchasing has been completed, and the train table ordered.
* Children’s Programming continues as normal (Storytime, Preschool, Colony)
* Summer Reading Plans are underway – orders have been placed for CSLP & prizes (Town Pump Grant)
  + Dates will are tentatively set for Wednesdays June 12-July 31
  + Outline given to Dayle to apply for Town Pump Grant
  + Working on collaboration with community
* Bair Grant approval of leftover funds request has been sent.
* Rockhounding webinar 8/10.

**Friends of the Library Report**

* FOL would like to ask the board to change the policy so that any board member could come give the FOL updates rather than only the coordinator. Rachel will change the policy and bring it for approval at the next meeting.
* Poet-Tree starts April 1st. There will be 3 adult prizes and 3 kids prizes this year. Rosalie is heading this up.
* The programs they were hoping to do did not work out, but they are looking into other options.
* FOL will do the Expo again this year.
* FOL are also considering a Spring Book Sale.
* They are including more information in the newspaper about new books donated, etc.
* Next Meeting is 5/8/24.

**Unfinished Business and Updates**

* Continuing Education for Trustees - The board chose April 13th 9:00 a.m. for their in-person training. Shannon W. reminded the board that a quorum must be present for this.
* New Quote on Office Door & Ceiling Panels – Bobbie made a motion to approve the installation of the office door by Musselshell Carpentry & Remodeling pending meeting county requirements including licensing. We need to also ask if it can be securely locked. They would like a more detailed quote about fixing the ceiling panels, including materials and time needed.

**New Business**

* The board discussed new board member applicant letters. Bobbie made a motion to invite Katelyn Cook to the library board. Paul seconded the motion. Motion passed.

**Date of Next Meeting**

April 9th at 5:30 p.m.

Bobbie made a motion to adjourn the meeting. Shannon G seconded. Motion passed.