**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**May 9, 2023**

**5:30 p.m., Library**

**Attendance:** Shannon W., Bobbie, Shannon G., Betsy, Glenda, Paul ABSENT: Carol

Glenda called the meeting to order.

**Approval of Previous Meeting Minutes**

* April 4th, 2023 Board Minutes

Bobbie made a motion to approve the minutes. Shannon G. seconded. Motion passed.

**Paying of Bills and Financial Reports**

* Bills

Paul made a motion to approve paying the bills. Bobbie seconded. Motion Passed.

**Director’s Report**

* MLA Conference Update. Shannon W. & Rachel attended and learned lots of great things.
* Internal Strategic Plan was completed and shared with board.
* MCCL is hiring for a clerk position. Applications have been submitted and Shannon W. & Rachel will hold interviews.
* Our cleaner resigned. The other library staff will cover the cleaning for now.
* Partners – Shannon W. shared stats with the board.
  + More of our patrons learning to place holds
  + 300-400 items going in and out each month
* Summer Reading – June 14th -July 26th
  + Adding monthly passive programming this year
  + Reading charts for at home participation
  + Wednesdays at 11:00 weekly program
  + Keep Kids Reading Grant – applied for
* Current Programming will end for the summer and be replaced with Summer Reading and Farmer’s Market(Library Day August 3)
* HOOPLA – Shannon W. shared stats.
* Imagination Library moving forward with MCCL as the affiliate for Meagher County.
  + Funded by Treasure State Foundation
* Original Cataloguing training is going on so that we will be able to add local books not catalogued by other libraries.
* MCCL applied for and received the PILCROW Grant. FOL sponsored us and the book order has been sent in.
* MCCL applied for and received the ELSA (Excellence in Library Service Award)
* MCCL received Bair Grant for the full $12,000 for the handicap doors.

**Friends of the Library Report**

* This year’s Poet-Tree had lots of participation. FOL drew for winners May 1st.
* FOL are still volunteering on Tuesday mornings.
* July Booksale plans will be made at the meeting this month.
* Betsy cleaned up the dog mess on the native grasses across from the Edith.
* Ben Haugan told Betsy he is planning to take care of the library landscaping at no cost. There are still plans for more trees and shrubs. They talked about the possibility of a class on how to plant trees and shrubs. Castle Mountain got the bid through the county for the irrigation systems, but Ben will work with them to make sure the landscaping is taken care of.

**Unfinished Business and Updates**

* We haven’t been able to find someone to give a quote on securing all of the ceiling boards. The board provided some additional ideas of who to ask. Paul will contact Paul Kroeger to see if he is available to give a quote.

**New Business**

* Rachel met with the commissioners about using the Bair Grant to install accessible doors at the library. Burt Hurwitz said that since it’s under 80,000, 2 bids is enough. Paul & Rachel have bids from 2, possibly 3 places that are able to do this work. Commissioners have approved us to proceed with this.
* Doors & Blinds are needed for office for meeting privacy and director work. We will look into how this could be done.
* Shannon W. asked about doing Trustee Webinars at the beginning of each meeting for the trustees to get their 3 CE credits. The board decided they will work on getting their credits on their own at home.
* The policy was updated. Details were added to the reconsideration policy and patron behavior policy. The board signed the policy into effect.

Shannon G. moved to adjourn the meeting. Bobbie seconded. Meeting was adjourned.

**Date of Next Meeting**

June 13th at 5:30