**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**March 14, 2023**

**5:30 p.m., Library**

**Attendance:**

Bobbie, Betsy, Carol, Shannon G., Paul(via phone), Glenda, Rachel, Shannon W.

**Approval of Previous Meeting Minutes**

* February 7th, 2023 Board Minutes

Paul made a motion to approve February’s minutes. Carol seconded. Motion passed.

**Paying of Bills and Financial Reports**

* Bills

Shannon G. made a motion to pay the bills. Bobbie seconded. Motion passed.

**Director’s Report**

* Rachel announced that she is potentially moving. The board needs to start considering what they want to do with the director positions going forward if she leaves.
* The Bair Grant has been submitted for handicap doors.
* The new patron computers are up and running. They are set up with Libra Office and AVG anti-virus software. Both of these are free. Rachel set these up herself which was much cheaper than having DIS do this.
* Partners is still running smoothly. Materials usage is up quite a bit. Shannon W. shared data comparing this year to last to show the increase.
* Summer Reading Plans are in process. This year’s theme is All Together Now. CSLP & Prize orders have been made(paid for by FOL.) Dayle and Shannon W. are working on Keep Kids Reading Grant (due April 14.)
* Current Programming (Storytime, Preschool & Colony )is still running smoothly.
* Broad Valley Federation Meeting was 3/9-3/10. Rachel & Glenda attended.
* HOOPLA is up and running. The Patrons that have tried it are excited about it. Shannon W. shared data with the board showing how many items have been borrowed, average cost, etc.
* Swanson Technical hung changing table. We are still waiting for an invoice from them.
* Reconsideration Policy was added to Policy Manual per the board’s vote last month. Board members and directors signed it.
* Carpet Cleaning was completed by Roy 2/11-2/12.

**Friends of the Library Report**

* Friends have been volunteering on Tuesday mornings to help find the last of the holds before Partners books are sent out. They have volunteers scheduled each Tuesday for the next 2 months
* Wildflower Presentation with Jennifer Frazer will be 4/20/23 at the Community Center.
* April is Poetry Month. Rosalie is working on the Poet-Tree. This year it will include an adult category and a youth category.
* Rita’s Traveling Bookstore will be set up in the library parking lot May 10th
* Betsy is planning a Landscape Cleanup Day coming up in April.
* Next FOL Meeting will be May 10th.

**Unfinished Business and Updates**

* Consider who else to ask for quote on ceiling. Bobbie suggested contacting Swanson Technical.
* Board members who were present signed the policy manual with reconsideration policy updates.
* The board discussed open hours in light of recent community interest in this topic. While the board would like for the library to be open on Saturdays at some point, it is not currently in the budget to offer more open hours.

**New Business**

* The MLA Conference will be held in Billings April 12-15. Shannon W. & Rachel will both be attending. The April board meeting will be moved to April 4th to allow them to travel to this conference.
* Board Emails:
  + for housekeeping items, please “reply all”
  + For board issues – do not “reply all”

Bobbie made a motion to adjourn the meeting. Carol seconded. Meeting Adjourned.

**Date of Next Meeting**

April 4th at 5:30