**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**January 10, 2023**

**5:30 p.m., Library**

**Attendance:** Bobbie, Shannon G., Carol, Glenda, Paul, Shannon W. **ABSENT:** Betsy

Glenda called the meeting to order.

**Approval of Previous Meeting Minutes**

* December 13th, 2022 Board Minutes – Paul made a motion to accept the minutes, seconded by Carol. Motion passed.

**Paying of Bills and Financial Reports**

* Deposits to the County Treasurer- $75.36
* Bills-
  + Shannon Washburn - $38.64
  + Amazon - $205.38
  + Meagher Motor - $17.98
  + Haugan - $155.00
  + Montana Linen Supply - $54.00
  + Berg Garage - $9.77
  + First Interstate Bank - $419.76
  + Triangle Communications - $189.15
  + Montana Air Cartage - $24.75
  + Mathis Foods - $3.39

Bobbie made a motion to pay the bills. Paul seconded. Motion passed.

**Director’s Report**

* December Stats
  + Adult - 294
  + Chrome -2
  + Computers - 70
  + Kids - 92
  + 1 on 1 - 10
  + Reference - 49
  + New Cards - 10
  + Storytime – 19
  + Preschool – 33
  + Colony - 51
* Partners live date - 12/23 - Going very well! We have received many holds for other libraries and are teaching our patrons how to place holds. Catalog cleanup has come a long way, but is still in progress.
* A single label printer was purchased to make cataloguing more efficient.

**Friends of the Library Report**

No updates

**Unfinished Business and Updates**

* We are still waiting on quote on the ceiling. Shannon has contacted TJ and will check in with him again.
* Mill-Levy – Paul will meet with Dayna on Friday to go over some financial questions and learn more about the process of getting addition mills on the ballot. The board should consider supporters from the community and if they would want to appoint a special committee to work on this. It needs to be discussed whether we should ask for more mills from the city or only the county.
* Challenge Policy – Shannon shared some examples and the board will consider them this month and discuss what we want to add to our policy at the next meeting.
* The board is sending a thank you letter to Ben Haugan for his donations of labor and supplies to the library this past year.
* HOOPLA – Rachel and Shannon have a zoom meeting with HOOPLA 1/11 to find out how to get started. The board feels that 3 borrows per person is a good place to start.
* Round table – We will offer it to other county entities and sell it if no one wants it.
* Window coverings for community room will be ordered.

**New Business**

* Paul brought up that the Agenda also needs to be posted(48 hours before the meeting) in addition to the Minutes each month. Shannon will post this in the library and ask Rachel to post it on the website. The board says the specific amounts of claims do not need to be listed on the agenda. Shannon will change this practice for next month’s agenda.
* Shannon G. asked why the Library has a separate bank account. Paul will ask Dayna at his meeting tomorrow.
* The board would like to move the next meeting to the 7th.to avoid meeting on Valentine’s Day. Shannon will post this and ask Rachel to put it on the website.

Carol made a motion to adjourn. Bobbie seconded. Motion passed.

**Date of Next Meeting**

February 7th at 5:30