**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**January 11th, 2022**

**5:30 p.m., Library**

Attendance: Glenda, Gretchen, Betsy, Bobbie, Jessica, and guest Brad Sauer

Approval of Previous Meeting Minutes:

* December 14th, 2021- Betsy moved to accept the minutes as Presented. Glenda seconded, motion passed.

Paying of Bills and Financial Report:

* Cash Log income-$13.45
* Deposits to the County Treasurer-$35.00
* Bills-
  + Mastercard-$189.13 for new laminator, books, movies, subscriptions, cleaning/program supplies
  + Ben Haugan-$1,987.50+$125 for annual landscaping maintenance and sprinkler winterization
  + Amazon-$340.44+$377.27 for books, movies, and supplies
  + Mastercard-$891.13 for books, subscriptions, and supplies
  + Association for Rural & Small Library-$49 association dues
  + Paddock Heating & Cooling-$1,500 for glycol storage tank system/installation
  + Fisher Electric-$90 for LED light rewiring
  + Mathis-$131 for cleaning and programming supplies
  + Castle Mountain Grocery-$72.07 for cleaning and programming supplies

Director’s Report

* Dec STATS:

4 new cards issued

Storytime- 4 programs 25 attendees

Preschool- 4 programs 38 attendees

Fun 2 Go Bags- 25 made

94lb donated to Food Bank-through 4H

99 reference questions answered

55 1-on-1 tech assistance sessions

Youth Volunteer Hours-4

Book Giveaways-46

Meeting room use-19 (non-Library uses)

Guess Jar-28

Stroll Craft-42

Bookmark Contest-32

Gingerbread Program-23

* Gingerbread Program success
* Guess jar tie for winner
* Bookmark coloring contest complete
* Website updated
* Summer Reading 2022 planning is in the beginning stages-Oceans of Opportunities

Friends of the Library Report:

1) Alzheimer’s programming in the beginning stages-Gretchen also has resource at work

2) Next meeting is tomorrow 1/12

3) Creating a list of free online activities handout

4) Brochure is getting finalized

5) Book BINGO is happening again this winter

6) Battle of the books-competitive reading program Mary Chapman is doing with the school

7) Friends will be looking into purchasing more MT books for the library on a regular basis

8) Pandemic art exhibit through Sarah Calhoun-not much interest

Unfinished Business and Updates:

* HVAC –Josh Paddock has been notified that he won the bid and will begin ordering
* Cleaning update-need to know how the hiring process will work
* Tech update
* Policy finalization-in final stages of review, will sign next month
* Overtime procedure clarification-just an explanation on timesheet
* Compensation for volunteers working regular library hours-still need more clarification
* With Covid rise, a new sign will be placed on the door regarding masks
* Ben Haugan-larger bill for landscaping-decided to place claim through Buildings-366

New Business:

Date of Next Meeting:

Next meeting scheduled for Tuesday, February 8th, 2022

Glenda made a motion to adjourn. Betsy seconded, meeting adjourned.