**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**February 9th, 2021**

**5:30 p.m., Library**

Attendance: Gretchen, Glenda, Bobbie, Steve, Jessica, and Betsy via speakerphone

Approval of Previous Meeting Minutes:

* January 12th- Steve moved to approve minutes. Glenda seconded, motion passed.

Paying of Bills and Financial Report:

* Monthly bills automatically paid by county reviewed.
* Discussion revolved around costly billing from DIS. Gretchen will speak with Dayna.
* Claims reviewed:
	+ DIS Tech-$425.00 for installation of new library copier/fax/printer
	+ Mathis-$90.34 for cleaning and holiday programs
	+ Castle Mountain Grocery-$80.72 for cleaning and holiday programs
	+ Rooney’s-15.98 for book tree lighting
	+ Mastercard-$904.83 for books, movies, supplies, association dues
	+ Fisher Electric-$187.65 for adding bollard light timer

Steve made a motion to pay the bills. Bobbie seconded, bills paid.

Director’s Report:

• January STATS:

 7 new cards issued

Storytime- 4 programs 57 attendees

Preschool- 4 programs 34 attendees 8 books

Fun 2 Go Bags- 5 days 48 received

Colony Storytime-15 participants

54 reference questions answered

44 1-on-1 tech assistance sessions

* Book inventorying-coming to a close
* Annual inventory for county has begun
* Received/Reviewed several large book donations from generous local patrons
* WiFi Hot Spots still very popular
* Planning for Summer Reading has begun, theme-Animals

Friends of the Library Report:

We continue to sort, box up and move boxes of donations. Coordinating with Nancy Heggen on (mostly) young adult nonfiction books that get donated, she’s taken about 25 so far for the schools collection. We are working on getting the FOL room more organized with supplies and I think Rosalie still wants to do something for April poetry month. I did another newspaper article about Kanopy and plan to do one on the new logo, with picture. Kanopy individual users-13.

Unfinished Business and Updates:

* Continuing COVID safety measures for patrons
* Boiler issue resurfaced, but fixed itself again twice
* Hand sanitizer bleaching concrete-new dispenser installed
* Materials for flashing over patio boards have been ordered
* Rooney’s were reminded about thermostat and door dead bolt information request

New Business:

* Director Evaluation-board will complete during executive session next month
* Shannon will need to take August-October off as she is expecting

Date of Next Meeting:

Next meeting scheduled for Tuesday, March 9th, 2021

Glenda made a motion to adjourn. Betsy seconded, meeting adjourned.