**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**August 10th, 2021**

**5:30 p.m., Library**

Attendance: Glenda, Betsy, Bobbie, Elton, Jessica

Approval of Previous Meeting Minutes:

* July 13th- Betsy moved to approve minutes. Elton seconded, motion passed.

Paying of Bills and Financial Report:

* Cash Log showed $78.45 collected for July
* July Deposits to the County Treasurer-$64
* Bills-
  + Mathis-$18.82 & $68.24 for Storytime and Cleaning Supplies
  + Mastercard-$247.24 & $1,419.79 for books/movies, cleaning/crafting supplies, fans and extension cords
  + Fisher Electric-$99.00 for replacement light installation
  + TC Glass-$144.45 for door repair
  + Rooney’s-$62.50 for response to water leak
  + Shannon Washburn-$54.01 for mileage to Colony and program supplies
  + Montana Shared Catalog-$1,879.22 cataloging system
  + OCLC-$485.67 for Interlibrary Loan system
  + Rocket Painting-$1,600 for staining of outside beams
  + Zen Window Washing-$345.00 for professional window cleaning
  + Rachel Wahlstrom-$399.99 for new vacuum from CostCo

Director’s Report

* July STATS:

7 new cards issued

Storytime- 3 programs 50 attendees

Fun 2 Go Bags- 37 given out

SRP-7 programs 167 attendees

SRP Book Giveaways-239

Community Safari sheets returned-16

144 reference questions answered

70 1-on-1 tech assistance sessions

Food Bank lbs donated-77lbs

Youth Volunteer Hours-24

Comm. Rm. Uses-8

* Paperwork transition in progress for fiscal year
* Summer Reading Programs wrapping-up, theme-Tails and Tales
  + Safari sheets and Reading Logs can be turned in through August for prizes
* Series labeling continuing
* Overdue material listing
* CAT Mapping-looking into possibilities with state library-very time consuming
* Working with Rosie & Suzie on schedule and needs for Storytime during Shannon’s maternity leave
* All building plans have been relocated to the Clerk & Recorder Vault
* Working with Child Care Connections to get child care assistance information disbursed
* Becoming a Coder Dojo!
* International Dot Day is coming up
* City Council meeting reports are added to schedule

Friends of the Library Report:

1) Book Sale-$1,200 + $72 from bulk book buyer

2) Thanks for Gary-card passed around and Friends will look into gift card option

3) Kanopy-going well

4) Winter programming-will be discussing multiple options next meeting

Unfinished Business and Updates:

* Window Washing-completed
* New virtual timesheets in progress countywide-board’s verification preference is for Jessica to verify Shannon and Rachel’s with the board verifying Jessica’s
* The American Legion is still looking into insurance for the Veteran’s Wall
* Clothing with new logo possibilities-will look into idea further during policy review

New Business:

* Heat issues increased this year- meeting with County Commissioners
  + Box fans, air exchange, swamp cooler, closing early
  + Bobbie moved to have Paddock install the glycol storage tank. Elton seconded, motion passed. Jessica will contact other companies for an additional quote.
* Director timesheet review

Date of Next Meeting:

Next meeting scheduled for Tuesday, September 14th, 2021

Elton made a motion to adjourn. Betsy seconded, meeting adjourned.