**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**April 13th, 2021**

**5:30 p.m., Library**

Attendance: Gretchen, Glenda, Betsy, Bobbie, Jessica

Approval of Previous Meeting Minutes:

* March 9th- Betsy moved to approve minutes. Bobbie seconded, motion passed.

Paying of Bills and Financial Report:

* Monthly bills automatically paid by county reviewed.
* Discussion around billing from DIS continued; Gretchen still needs to contact Dayna.
* Claims reviewed:
	+ Mastercard-$972.41 for books, movies, supplies, dues
	+ Shannon Washburn-$42.18 for fuel reimbursement for colony Storytime & treats
	+ Jessica Ketola-$28.90 for Easter & Storytime supplies
	+ Meagher County News-$67.00 for 2-yr newspaper subscription

Betsy made a motion to pay the bills. Glenda seconded, bills paid.

Director’s Report:

• February STATS:

6 new cards issued

Storytime- 5 programs 83 attendees

Preschool- 3 programs 38 attendees 6 books

Fun 2 Go Bags- 6 days 27 received

Colony Storytime-15 participants

92 reference questions answered

66 1-on-1 tech assistance sessions

* Annual inventory for County is near complete
* Lost book search is continuing
* Annual Easter Egg Hunt at the library went well
* Planning for Summer Reading continues, theme-Animals
	+ Shirts and signage have been ordered through the Friends
* Series labeling continuing

Friends of the Library Report:

Betsy attended Broad Valleys Federation meeting, they are looking into the possibility of having an in-person retreat this fall. Friends had a meeting on March 16th. Rosalie is in charge of PoeTree month in April with a raffle for entrants. Working with newspaper to change the column headers for the Library and the Friends. Looking into a paperback sale before RAP and should be having the regular RAP weekend sale as well.

Unfinished Business and Updates:

* Paul Kroger has finished work on the flashing
* Triangle camera questions answered-tabled until more information can be gathered regarding door
* Bill Blanchard looked at the doors and suggested we contact a specialist
* The American Legion is looking into insurance for the Veteran’s Wall

New Business:

* Director Evaluation time
* Director job description update needed-Jessica accepted another job offer and will be leaving us. Job description will be reviewed and finalized via email.

Date of Next Meeting:

Next meeting scheduled for Tuesday, May 11th, 2021

Glenda made a motion to adjourn. Bobbie seconded, meeting adjourned.