**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**January 14, 2020**

**5:30 p.m., Library**

Attendance: Gordon, Steve, Betsy, Elton, Glenda, Jessica

Guest for Technology Assistance-Lee Blanchard will attend commissioner meeting with library board to assist in getting library caught up.

Approval of December Meeting Minutes:

* Elton moved to approve minutes as presented. Glenda seconded, motion passed.

Paying of Bills and Financial Report:

* Claims reviewed:
  + City of WSS-$119.42 + $85.11 for monthly water/sewer for old + new buildings
  + North Western Energy-$58.49 + $199.67 for old + new buildings electric bills
  + Mastercard-$1,142.14 for books, movies, supplies, and ink
  + Triangle-$122.13 for monthly phone/internet
  + Republic Services-$28.00 for garbage removal
  + Industrial Towel-$175.08 for lobby mat swap
  + Castle Mountain Grocery-$116.88 for program and cleaning supplies
  + Berg Garage-$688.79 for propane
  + Bozeman Trophy-$55.00 for new hire nametags

Steve made a motion to pay the bills. Elton seconded, bills paid.

Director’s Report:

* + New Cards for December-11
  + Weekly continuing programs:
    1. Dungeons & Dragons
    2. Lego Club
    3. Fun Friday
    4. StoryTime
    5. Preschool Storytime
    6. Langauge Basics
  + Monthly continuing programs:
    1. Mystery Lovers’ Book Club
    2. Colony StoryTime
  + Upcoming events: Monthly Nature Series from FOTL Jan/Feb/Mar/Apr
  + Still hoping for possible partnership with nursing home-new ideas
  + Still coordinating with Learning Partners and Job Services agencies
  + Map of library completed/updated
  + Rachel got Chromebooks setup
  + Monthly book displays under large windows-Creativity and Snowy themed books put on display
  + County building inventory in progress
  + Book inventory process starting back up
  + Books given away to Colony students at annual Christmas Program
  + Winners for drawing & coloring contests announced (3-way tie for coloring contest)
  + Summer Reading Theme-Folklore/Mythology/Fantasy—planning has begun

Friends’ Report:

* Elton completed used bookshelf
* Books about libraries donated
* Upcoming Nature Series getting final details set up

Unfinished Business and Updates:

* Tech-Betsy will get board/Lee on Commissioners’ Agenda
* Spider bomb-got cold fast and no longer needed
* Nametags for new hire-already arrived
* Paper recycling-new receptacles received and already in use
* New appraisal coming for old building-possibility for another auction event

New Business:

* + Offline conference Feb 7/8 in Helena-Rachel registered to attend
  + Policy Review Time!
    1. Grammatical/wording discussed on a couple of policies
    2. Additional policies discussed (conduct on library property & fireplace use), it was decided to wait another six months before deciding
  + Fence between sheds needed
  + Book support swap needed. Metal supports cost more. Elton moved to approve the purchase of needed book supports. Betsy seconded, motion passed.

Date of Next Meeting:

Next meeting scheduled for Tuesday, February 11th, 2019

Steve made a motion to adjourn. Elton seconded, meeting adjourned.