**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**August 18th, 2020**

**5:30 p.m., Library**

Attendance: Gretchen, Elton, Betsy, Glenda, Steve, Jessica

Approval of July Meeting Minutes:

* Steve moved to approve minutes. Glenda seconded, motion passed.

Paying of Bills and Financial Report:

* Monthly bills automatically paid by county reviewed.
* Claims reviewed:
	+ Mastercard-$844.38 for ink, books, movies, and supplies
	+ Bill Cummins-$20 for a new flag
	+ Montana State Library-$1,838.06 for annual shared catalog system
	+ Erwin Shock-$2,500 for old building appraisals
	+ Elton Lee-$34.98 for UV wood protectant
	+ Shannon Washburn-$24.67 for Summer Reading Program supplies
	+ OverDrive-$838.12 for MT Library 2 Go online books
	+ Gordon Doig-$15.54 for gas for lawn equipment
	+ Banner Sawmill-$571.66 for shelving for the new shed

Elton made a motion to pay the bills. Betsy seconded, bills paid.

Director’s Report:

• July STATS:

o 14 new cards issued

o Summer Reading 4 programs with 57 attendees

o Storytime 4 programs with 57 attendees

o 83 reference questions answered

o. Reese’s Guessing Jar-17 guessers

o 41 1-on-1 tech assistance sessions

* Library weed 90% complete, inventorying continuing along with re-organizing
* Public Library Standards Review and paperwork completed
* Summer Reading Program Completed: 20 programs with overall attendance 156, reading sheets 56
* Grant report completed for Steele-Reese Grant
* Hot spots binder and contracts created
* Evaporative cooler arrived and helping
* Working on Fun2Go packets since regular lids programming is not back to normal yet
* Women’s Suffrage book grant books received
* Motion activated hand sanitizer station received from Food Bank

Friends of the Library Report

* + Rosalie coordinated Close-Up Students for shed repainting project
	+ Grants received-$500 for Summer Reading Program; $500 for programming
	+ Made $117 during free fiction giveaway
	+ Received $80 from the bulk book buyer
	+ Looking into online options for programming grant

Unfinished Business and Updates

* TECH:
	+ Permissions for patron computers changed
* UV Treatment of bare wood out front-Elton found best option, who can apply it?
* Broken light in NF section-still not fixed
* Pigeon problem- WD-40, mothballs, and taped finishing nails all failed
* Strategic Planning-what do we want the library to be doing

New Business

* Grass and weeds
* Hours? Staff schedule changes

Date of Next Meeting:

Next meeting scheduled for Tuesday, September 15th, 2020

Steve made a motion to adjourn. Elton seconded, meeting adjourned.