**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**August 13, 2019**

**5:30 p.m., New Library Building**

Attendance: Gordon, Elton, Steve, Betsy, Glenda, Jessica, and Suzanne Reymer

Approval of Previous Meeting Minutes:

 July 8, 2019-Betsy moved to approve as presented. Elton seconded, motion passed.

Paying of Bills and Financial Report:

* Gordon planning to have new annual financials at the next meeting.
* Claims reviewed:
	+ City of WSS-$94.68 + $114.86 for monthly water/sewer bill for old + new buildings
	+ North Western Energy-$260.91 for old building electric bill
	+ Triangle-$216.06 for monthly phone/internet
	+ Republic Services-$53.76 for monthly and extra garbage removal
	+ Mastercard-$592.30 for books, cleaning supplies, and toner
	+ Meagher County News-$24.00 for 120 new library cards

Elton made a motion to pay the bills. Steve seconded, bills paid.

Director’s Report:

* 1 WEX volunteer continuing as second is growing own business
* We have moved!
* Made multiple changes to cleaning log, based on needs of building
* Gathered tall paperbacks and moved inspirational romance to spin racks
* Switched financials for fiscal year
* Library feedback survey dispersed
* Summer Reading Program completed
* StarLab alone had 67 people
* New cards way up
* September-month long return your overdue items events
* D&D connections made and planning in progress
* Mystery Lovers’ book club connections made and planning in progress
* Proctoring Test of Adult Basic Education(TABE) in conjunction with Livingston Learning Partners

Friends’ Report:

* RAP book sale totals: books-$900 & surplus items-$1,700
* Betsy inquired about having maple chairs marked for sale at the library and at the courthouse to advertise- she will contact Dayna
* Storage shed is moved and leveled
* Looking at a possible paint party to make the shed match the new building better

Unfinished Business and Updates:

* New building
	+ Light bollard outside needs fixed, restroom has a flickering light, carpet by fireplace still not fixed- Gordon and Jessica will follow-up with the contractor
* Betsy will contact Mitch Billis regarding a special outdoor bench project
* Per the new policies, people are not allowed in staff areas
* Money handling process-the few, small deposits made are taken to the courthouse and they have receipts on file

New Business:

* + Gordon will go to commissioners on August 20th to speak with them regarding the possibility of having half days for one week to assist staff in catching up back-of-house work from the move
	+ Old building process-Gordon is working with the commissioners and realtors in the selling process. If that does not work, they will have to go back to the appraiser and try another avenue.
	+ Foundation updates-ideas were presented for a new shed and extending of the sidewalk. More funds and funding opportunities are arising.
	+ Our library consultant from the Montana State Library, Suzanne Reymer, gave an overview of strategic planning and stressed the importance of finding out from the community, what is needed.

Date of Next Meeting:

Next meeting scheduled for Tuesday, September 10th, 2019

Betsy made a motion to adjourn. Steve seconded, meeting adjourned.