**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**April 9, 2019**

**5:30 p.m., Library**

Attendance: Gordon, Elton, Betsy, Glenda, Jessica

Meeting called to order at 5:35 pm.

Approval of March 12, 2019 Meeting Minutes:

Moving to next meeting due to power outage.

Paying of Bills and Financial Report:

* Claims reviewed:
	+ Mastercard-$1,817.10 for books, movies, and regular subscriptions
	+ City of WSS-$95.30 + $105.52 for monthly water/sewer bill and new building bill
	+ Triangle-$213.62 for monthly phone/internet
	+ Industrial Towel-$18.44 for lobby mat swap
	+ North Western Energy-$571.39 + $570.88 for monthly electric and new building bill
	+ Republic Services-$48.76 for garbage removal
	+ Castle Mountain Grocery-$26.32 for supplies
	+ Mathis-$80.56 for program and cleaning supplies
	+ Meagher County News-$67.00 Two-year newspaper subscription
	+ Jessica Ketola-$650.95 for conference mileage, meals, hotel, and program supplies

Elton made a motion to pay the bills, Betsy seconded. Bills paid.

Director’s Report:

* 2 WEX volunteers continuing
* FOTL Book Bingo completed
* Federation Retreat review
* Summer Reading schedule on hold for move
* E-Rate completed
* Steele-Reese Foundation grant submitted
* Moving preparations have begun
* Digitized annual yearbooks have been returned with two discs

Unfinished Business and Updates:

* Two library tables at the Expo-FOTL & Library

New Business:

* Pen purchase- Elton moved to purchase 200 library personalized pens, assorted colors. Glenda seconded, motion passed.
* New building thoughts-waiting on landscaping and paving
* Director Evaluation-signed and on file.

Date of Next Meeting:

Next meeting scheduled for Tuesday, May 14th, 2019

Betsy made a motion to adjourn, Glenda seconded. Meeting adjourned.