**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**October 15, 2018**

**5:30 p.m., Library**

Attendance: Gordon, Elton, Gretchen, Betsy, Glenda, Jessica

Meeting called to order at 5:35 pm.

Approval of September 11, 2018 Meeting Minutes:

Gretchen moved to approve the minutes as presented, Elton seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
	+ NorthWestern Energy-$315.20 for monthly electric
	+ Disposal Services of MT-$26.88 for monthly garbage removal
	+ City of WSS-$96.44 for monthly water/sewer service
	+ Triangle-$208.64 for monthly phone and internet service
	+ MasterCard-$954.86 for books, and printer ink
	+ Shannon Washburn-$17.48 for program supplies and storage bins
	+ Industrial Towel-$45.00 for lobby mat swap
	+ Fire Suppression Services-$39.00 for fire extinguisher maintenance
	+ MACo Workers Comp-$1.15 for volunteer hours worked

Elton made a motion to pay the bills, Gretchen seconded. Bills paid.

Director’s Report:

• Federation Report completed

• Federation State Aid received

• Simplified statistics collection

• Joined National Network of Libraries of Medicine

• Providing space for phone bank group

• Shannon started monthly Storytime out at Springdale Colony School

• Halloween costume recycling starting

• Banned books week

• Returning teen volunteer

• Extra books from Firstbook given to the school library

Unfinished Business and Updates:

* Director to be out of reach 10/17-10/24 due to trip to England

New Business:

* Gretchen moved for Glenda Ritchie to fill the open board position, and for Betsy Hamann to utilize the ex-officio position provided for in the board’s bylaws. Motions seconded by Elton, and passed.
* Gretchen moved to take $27,000 from the depreciation reserve through the county and pay it to Diamond Construction. Elton Seconded, motion passed.

Date of Next Meeting:

Next meeting scheduled for Tuesday, November 13th, 2018

Gretchen made a motion to adjourn, Elton seconded. Meeting adjourned.