**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**June 19, 2018**

**5:30 p.m., Library**

Attendance: Gordon, Elton, Gretchen, Maggie, Jessica

Meeting called to order at 5:37 pm.

Approval of May 15, 2018 Meeting Minutes:

Elton moved to approve the minutes, Gretchen seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
  + NorthWestern Energy-$251.50 for monthly electric
  + Disposal Services of MT-$54.57 for two months garbage removal
  + City of WSS-$173.92 for two months water/sewer service
  + Triangle-$107.73 for phone and internet service
  + MasterCard-$96.25 for books, and printer ink
  + Jessica Ketola-$780.34 for western book purchase, mileage/meals for 3 workshops, and library flower purchase
  + Shannon Washburn-$37.51 for cleaning, art, and program supplies
  + LeeAnne Stroop-$75.00 for art and activity board supplies
  + Industrial Towel-$18.00 for lobby mat swap
  + Castle Mountain Grocery-$2.49 for sensory bin animals
  + Meagher County News-$30.00 for business cards

Gretchen made a motion to pay the bills, Elton seconded. Bills paid.

Director’s Report:

* 18-19 budget request completed
* Summer hours have begun
* Roblox class completed
* Financial Literacy workshop completed
* Bike program and 3D printing class completed
* Summer Reading program going very well
* Over 70 attendees at the Clifford event
* New one strike summer rule for children
* Complaint regarding director’s children taken under advisement
* New absolutely no food or open drink rule unless it is program related and supervised

Unfinished Business and Updates:

* Budget: Gretchen made a motion to amend the fund amount being moved to the depreciation reserve as follows: move $1,000 from object 216 (comp supply) and $900 from object 366 (buildings and maintenance) for a total of $1,900. This amount change provides funding for the necessary course of construction insurance needed for the new library building project. Maggie seconded, motion approved as amended.

New Business:

* Toilet issue-bolt securing toilet broken, Maggie will contact Josh Paddock to fix the bolt
* Old library items-save for sale in current building once moved into new building
* Vacuum issue-being held together by duct tape-board voted to buy a new, good quality one

Date of Next Meeting:

Next meeting scheduled for Tuesday, July 17th, 2018

Elton made a motion to adjourn, Gretchen seconded. Meeting adjourned.