**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**April 24, 2018**

**5:30 p.m., Library**

Attendance: Gordon, Elton, Maggie, Steve, Jessica

Meeting called to order at 5:32 pm.

Approval of March 20, 2018 Meeting Minutes:

Elton moved to approve the minutes, Steve seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
	+ Disposal Services of MT-$26.88 for monthly garbage removal
	+ NorthWestern Energy-$435.33 for monthly electric
	+ Triangle-$98.05 for phone and internet service
	+ MasterCard-$1,634.48 for books, and previous conference expenses
	+ Jessica Ketola-$560.82 for mileage and meals for library retreat
	+ City of WSS-$85.87 for monthly water/sewer
	+ Castle Mountain Grocery-$4.68 for storytime supplies
	+ Usborne-$133 for books
	+ Mountain Press Publishing-$40 for MT books
	+ Industrial Towel-$27.00 for lobby mat swap
	+ Maco-$5.13 for worker’s comp
	+ Shannon Washburn-$66.44 for program supplies
	+ Mathis-$48.60 for program supplies

Steve made a motion to pay the bills, Elton seconded. Bills paid.

Director’s Report:

* Excellence in Library Services Award-received and hung in the library
* Pulled oversized books from NF sections to approximate size need
* Hosted surprise baby shower for local family
* Updated New Arrivals book list created and posted
* Attended Montana Library Association conference-
	+ Shelving information
	+ Children’s non-fiction organization
	+ Adding Instagram & Twitter for the library
	+ Computer and table bar style
	+ Free books with purchases
	+ Weeding and inventory necessary before move
	+ E-rate review
	+ Library identity

Unfinished Business and Updates:

* Frontier Club lined up to plant flowers whenever we are ready.

New Business:

* + Library Building update

Date of Next Meeting:

Next meeting scheduled for Tuesday, May 15th, 2018

Maggie made a motion to adjourn, Elton seconded. Meeting adjourned.