**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**February 16, 2017**

**5:30 p.m., Library**

Attendance: Gordon, Steve, Elton, Gretchen, Jessica

Meeting called to order at 5:39 pm.

Approval of January 10, 2017 Meeting Minutes:

Steve moved to approve the minutes, Gretchen seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
  + North Western Energy-$1,540.42 for two months electric
  + Disposal Service of MT-$27.28 for monthly garbage removal
  + City of WSS-$172.71 for two months water/sewer
  + Mastercard-$839.95 for supplies, and books/movies
  + Triangle-$76.14 for monthly phone/internet bill
  + Mathis-$28.37 for program supplies
  + TEI Landmark Audio-$51.50 for Audio Books
  + Industrial Towel-$17.54 for lobby mat swap out
  + Jessica Ketola-$452.61 for conference mileage to/from Helena and Glendive

Gretchen made a motion to pay the bills, Steve seconded. Bills paid.

Librarian’s Report:

• Completed ELSA online application

• Completed in-depth library inventory

• Started the process of summer reading incentive purchase

• Signed up for Eclipse events for this summer

• Working with the FOTL on the monthly themes-going well

• FOTL getting two speakers from Humanities MT set up for the next few months

• Created new program signage

• Decided on new embrace the daycare attitude strategy

Unfinished Business and Updates:

* + Storage Shed-Elton will discuss options with Dave

New Business:

* + Thrivent-Open house/informational event-Gretchen will be in attendance with library information for potential donors
  + Upcoming conferences include Federal Retreat and MLA; all library hours are covered with the exception of Wednesday the 29th of March, library will remain closed that day if no coverage found by then.
  + Director Evaluation-Jessica excused for board discussion. Gordon will type up summary.

Date of Next Meeting:

Next meeting scheduled for Tuesday, March 14th, 2017

Gretchen made a motion to adjourn, Elton seconded. Meeting adjourned.