**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**May 5, 2016**

**5:30 p.m., Library**

Attendance: Gordon, Elton, Steve, Maggie, Jessica

Meeting called to order at 5:32 pm.

Approval of April 12, 2016 Meeting Minutes:

Steve moved to approve the minutes, Elton seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
  + North Western Energy-$427.97 for one month (big improvement)
  + City of WSS-$67.83 for monthly water bill
  + Disposal Services of MT-$26.10 for garbage removal
  + Mastercard-$730.27 for conference meals, supplies, and books/movies
  + Triangle-$94.63 for monthly bill
  + Elite Supplies-$433.00 for copier toner
  + TEI Landmark Audio-$86.25 for audio books

Elton made a motion to pay the bills, Maggie seconded. Bills paid.

Librarian’s Report:

* Completed E-Rate paperwork with Jack Sterling, including internet speed increase and possible items for new library.
* Created scanning station with laptop and new scanner.
* Continuing work on Montana Room reorganization.
* Library received ELSA certificate, put notification in MCNews
* Completed face painting and library promoting at the community expo.

Unfinished Business and Updates:

* + Budget changes-Gordon will meet with commissioners next week
  + Design Institute May 6th Jessica will go early to attend the extra events on Thursday and re-send event information to members of the Foundation Board to encourage attendance.
  + Plant purchase will be completed later this month, Frontier Club lined up to do the dirty work.
  + Board Policy Review-unanimously agreed on removing redundancies and changing the wording of attendance specific section.
  + Gordon still investigating the possibility of the library teaming up with the Friends of the Library and splitting the cost of building a shed.

New Business:

* + Public Library Standards signed and ready to be mailed.
  + Jessica will be gone for child’s doctor appointment on April 18th, Glenda is available.

Date of Next Meeting:

Next meeting scheduled for June 7, 2016

Steve made a motion to adjourn, Elton seconded. Meeting adjourned.