**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**April 12, 2016**

**5:30 p.m., Library**

Attendance: Gordon, Elton, Steve, Jessica

Meeting called to order at 5:35 pm.

Approval of March 8, 2016 Meeting Minutes:

Steve moved to approve the minutes, Elton seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
  + North Western Energy-$473.50 for one month (big improvement)
  + City of WSS-$68.21 for monthly water bill
  + Disposal Services of MT-$26.10 for garbage removal
  + Mastercard-$611.49 for conference meals, supplies, and books/movies
  + Triangle-$94.63 for monthly bill
  + Jessica-$205.20 for Missoula conference mileage
  + Jessica-$135.00 for Butte Federation Retreat mileage
  + Elton-$135.00 for Butte Federation Retreat mileage
  + Junior Library Guild-$366.00 for annual book purchase subscription

Elton made a motion to pay the bills, Steve seconded. Bills paid.

Librarian’s Report:

* Working with the school on the creation of small trailers promoting the library.
* Working with Montana Author, Russell Rowland, on bringing a writing workshop and book reading to WSS. Board unanimously approved the added expense of paying for dinner for the library director, the author, and one guest.
* Montana Library Association Conference was a wealth of information and resources.
* Completed training with Glenda on interlibrary loan online system.

Unfinished Business and Updates:

* + Policies were discussed. Steve made a motion to adopt the library policies as corrected, Elton seconded and the motion passed.
  + Board By-Laws-redundancies will be reviewed and compared to county policies
  + Budget changes-will need to meet with commissioners
  + Director Evaluation-Gordon compiled the evaluations received into one comprehensive evaluation and Elton moved to approve the evaluation. Steve seconded and the motion passed as presented.

New Business:

* + Design Institute May 6th Jessica will go early to attend the extra events on Thursday and re-send information to members of the Foundation Board.
  + Scanner purchase approved by board as patron requests grow.
  + Getting close to time to purchase the plants for Frontier Girls to plant outside the library, Jessica will get advice on plant choices and pick some up out of town.
  + Jessica will be gone for child’s doctor appointment on April 18th, Glenda is available.
  + Storage difficulties continue. Gordon will investigate the possibility of the library teaming up with the Friends of the Library and splitting the cost of building a shed.

Date of Next Meeting:

Next meeting scheduled for May 5, 2016

Steve made a motion to adjourn, Elton seconded. Meeting adjourned.