**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**October 11, 2022**

**5:30 p.m., Library**

**Attendance:** Bobbie, Betsy, Elton, Glenda, Paul, Shannon ABSENT: Carol

Glenda called the meeting to order.

**Approval of Previous Meeting Minutes**

* September 20th, 2022 Board Minutes – Paul made a motion to approve the minutes from the previous meeting. Bobbie seconded. Motion passed.

**Paying of Bills and Financial Reports**

* Deposits to the County Treasurer- $385.55 – Part of this money was donations in honor of Gary Frisbie. The board asked that we make sure those donations go into the depreciation fund. Shannon will ask Rachel to check on that.
* Bills-
	+ Montana Linen Supply - $46.50
	+ Rachel Wahlstrom - $45.46
	+ First Interstate Bank - $501.49
	+ Rachel Wahlstrom - $34.98
	+ Montana Linen Supply - $46.50
	+ Mathis Food Farm - $2.07
	+ Amazon - $51.83
	+ Triangle - $189.38

Elton made a motion to pay bills. Paul seconded. Motion passed.

**Director’s Report**

* September Stats
	+ Adult - 295
	+ Chrome -16
	+ Computers - 63
	+ Kids - 78
	+ 1 on 1 - 9
	+ Reference - 55
	+ New Cards - 14
	+ Storytime – 25
* Overdue letters still being sent – many items have been returned. Getting system updated when items are “lost” is a challenge.
* Banned Books celebration was a success.
* Christmas Stroll plans – We have a kid’s activity planned and so does FOL. Shannon will let Alaina know that the library wishes to be “on the map” again this year and would love to host vendors as well.
* Bat Week – Last week in October. Bat books out and giveaways from MSL. There will be bat books at Storytime as well as displayed throughout the week with the giveaways.

**Friends of the Library Report**

* Winter programming is in the works.
* FOL will continue purchasing 2 books per month for the library, but in the new year will switch the emphasis from Montana books to another category.
* They are also going to work on décor for the restrooms. They are planning to begin with vinyl “library” sayings for the walls.

**Unfinished Business and Updates**

* Helen Hanson checking with Rotary for Imagination Library, then we will move forward. She has funding taken care of elsewhere, but the library will be a hub for signups/recruiting participants.
* Dayna would like someone from the board to verify timecards online each month. Glenda said she would be willing to do this. Shannon will contact Dayna to find out how to get her set up to do this.
* Jacob Cowgill coming October 21st to display Red Ants Pants photography. After the display period, these will be donated to the library and can be sold. raffled, given away etc. Possible fundraiser? The board feels that the pictures should be given to the FOL to auction off as a fundraiser for something specific such as the handicap doors. Betsy is going to talk with the FOL to see if they’re willing to take this project on.
* Housekeeping: Board members should email the whole board if they need to miss a meeting. Board members are also asked to sign their emails/replies and hit “reply all” whenever possible to keep everyone in the loop. When emailing Rachel or Shannon, please include both.
* Still waiting on quote on ceiling. TJ will do this when the weather gets cold and he’s working indoors more.
* The board is considering adding a book challenge policy so that there is already a process set up if a patron challenges a book that is in our library. Shannon will print some examples for the board to look over at the next meeting.

**New Business**

* Window coverings for community room are a possible need. We’ve had a few instances where privacy is needed in the community room. The board is considering options. Closing the gap at the top of the wall to prevent sound from traveling was also discussed. The board would like TJ to give us a quote on that in addition to the ceiling work. Shannon will contact him. Using some sort of sound absorption material is also an option.
* City/County Agreement – The board discussed various provisions in the agreement and will look at options available. Paul volunteered to look into how to get a mill-levy increase on the ballot.
* Discuss changing Montana Linen Supply to monthly due to price change. – The board would like to adjust our rug change to one time per month rather than twice due to the change in price. Elton made a motion to make this change. Bobbie seconded. Motion passed. Shannon will ask Rachel to look into this. The board would also like us to ask that less ice melt be used and only on icy spots rather than the whole sidewalk to prevent so much from being tracked into the library.
* Elton will be gone December-April. He is planning to call in for meetings. If this does not work, he will step down.

**Date of Next Meeting**

November 15th at 5:30

Bobbie made a motion to adjourn. Paul seconded. Meeting was adjourned.