**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**March 9th, 2021**

**5:30 p.m., Library**

Attendance: Gretchen, Glenda, Betsy, Bobbie, Steve, Jessica

Approval of Previous Meeting Minutes:

* February 9th- Betsy moved to approve minutes. Steve seconded, motion passed.

Paying of Bills and Financial Report:

* Monthly bills automatically paid by county reviewed.
* Discussion around billing from DIS continued; Gretchen still needs to contact Dayna.
* Claims reviewed:
  + Mastercard-$974.53 for books, movies, supplies, dues
  + Fisher Electric-$187.65 for adding bollard light timer
  + TC Glass-$107.86 for tightening door post
  + Paul Kroger Construction-$500 for drip edge installation

Glenda made a motion to pay the bills. Betsy seconded, bills paid.

Director’s Report:

• February STATS:

8 new cards issued

Storytime- 4 programs 42 attendees

Preschool- 3 programs 34 attendees 6 books

Fun 2 Go Bags- 7 days 31 received

Colony Storytime-15 participants

72 reference questions answered

40 1-on-1 tech assistance sessions

1 test proctored

• Excellence in Library Service Award application submitted

• Book inventory reports in process

• Kanopy user data admin controls shared with Betsy and monthly user limit increased to 10

• Annual inventory for county has begun

• Shoutbomb

• Proper Amazon Business account set up for library

• Planning for the annual Easter Egg Hunt at the library has begun

• Planning for Summer Reading has begun, theme-Animals

Friends of the Library Report:

Have written and posted articles on Kanopy and the new logo. Kanopy numbers have gone up - had 13 patrons with user accounts in January, up to 18 in February. Upped monthly view limits from 5 to 10. Still have approximately $400 left in account. Friends will have a meeting on Tuesday, the 16th. Will discuss ideas for poetry month in April.

Unfinished Business and Updates:

* Continuing COVID safety measures for patrons
* Boiler issue resurfaced, but fixed itself again twice
* Rooney’s has some suggestions for both the door and the boiler issue
* Paul Kroger has begun work on the flashing
* Triangle stopped in to view library for proper camera quote

New Business:

* Director Evaluation-board will review/finalize during executive session next month
* Director time-off requested April 19-24 for family vacation-no objections from board

Date of Next Meeting:

Next meeting scheduled for Tuesday, April 13th, 2021

Glenda made a motion to adjourn. Betsy seconded, meeting adjourned.