**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**November 10th, 2020**

**5:30 p.m., Library**

Attendance: Gretchen, Elton, Glenda, Steve, Jessica

Approval of August Meeting Minutes:

* Steve moved to approve minutes. Glenda seconded, motion passed.

Paying of Bills and Financial Report:

* Monthly bills automatically paid by county reviewed.
* Claims reviewed:
  + Mastercard-$869.03 for ink, books, movies, and supplies

Elton made a motion to pay the bills. Steve seconded, bills paid.

Director’s Report:

• October STATS:

* + 9 new cards issued
  + Storytime- 3 programs 33 attendees
  + Preschool Storytime- 2 programs 18 attendees 4 books
  + Fun 2 Go Bags- 4 days 27 received
  + Eyeball Guessing Jar-46 guessers
  + 65 reference questions answered
  + 29 1-on-1 tech assistance sessions

* Inventorying continuing along with re-organizing
* New Card-holder brochure completed with revisions from last meeting
* E-Rate paperwork completed for internet discount to continue
* Food bank weekend backpack meal distribution station working smoothly

Friends of the Library Report

The Friends had received a “Coronavirus Relief Grant”. The interim report was just sent in. $500 went for summer reading supplies, $500 went to provide Kanopy to library patrons and $1000 will go to the Meagher County Arts Council to be used for a bench project with Mitch Billis and community members (to be located at the library).

We will not have any more big book sales this year, just Christmas and children/young adult books being available. We will sell one more carload of boxes of books and the shed will be pared down for the winter.

Kanopy is up and running. We had an article in last week’s newspaper, and it was posted on Facebook today. One more thing I would like to do is make a bookmark with Kanopy info to be available to patrons.

Unfinished Business and Updates

* UV Treatment of bare wood out front-Elton found best option, Tucker Glick can apply it, scheduling still needs to be done-Tucker is fairly open, but may be too cold to apply now-Elton will check with Paul Kroeger
* Broken light in NF section-finally fixed!
* Pigeon problem- new light fixture installed need more or different lighting up front- Elton will speak with Brian Fisher about options for bollard lights
* Logo-Betsy will double check finalization with Friends
* Continuing COVID safety measures for patrons

New Business

* Window washing-estimated to cost $350 due to hard water-several questions
  + How often would we need to have it done?
  + What do they use to deal with hard water?
  + Do they guarantee removal of hard water?
  + What weather can the work in?
  + Glenda moved to approve window cleaning if there is a guarantee. Elton seconded, motion passed.
* Hand sanitizer bleaching the concrete- look into foam sanitizer or a mat
* Hole in metal shed- just get a clear sealant
* Boiler issue resurfaced, but fixed again (probably just an air bubble)
* Thanksgiving weekend- closed Thursday-Saturday

Date of Next Meeting:

Next meeting scheduled for Tuesday, December 8th, 2020

Elton made a motion to adjourn. Steve seconded, meeting adjourned.