**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**May 12th, 2020**

**5:30 p.m., Library**

Attendance: Gordon, Gretchen, Steve, Elton, Betsy, Glenda, Jessica

Approval of April Meeting Minutes:

* Betsy moved to approve minutes. Steve seconded, motion passed.

Paying of Bills and Financial Report:

* Claims reviewed:
  + City of WSS-$37.30 + $84.29 for monthly water/sewer for old + new buildings
  + Republic Services-$56.00 for two months garbage removal
  + Mastercard-$293.34 for books and supplies
  + Triangle-$114.92 for two months phone/internet
  + NWE-$143.12+$169.28 for old+new building electric
  + Industrial Towel-$29.66 for lobby mat swap
  + Berg Garage-$487.50 for propane

Steve made a motion to pay the bills. Betsy seconded, bills paid.

Director’s Report:

* + ALL PROGRAMMING AND EVENTS ON HOLD OR CANCELED
  + Book inventory process continuing
  + Library reopening with limitations
  + Curbside pickup continuing and encouraged
  + Patrons with Flu-like symptoms asked to refrain from entering
  + Community donations of cleaning/sanitization products

Library Assistants’ Reports

* + Summer Reading, Storytime, and Fun Friday planning for in person with caution
  + Chromebooks had issues connecting to Zoom, Rachel figured it out

Friends of the Library Report

* + Saddened with 3 key people moving
  + Will be having a meeting to discuss book sale possibilities and shed painting
  + Apple Crate Library display items gathered
  + Multiple members working on grants for possible funding

Unfinished Business and Updates:

* Tech-Gordon will set up a time for a Commissioners meeting next month, Jessica, Elton, Shannon, and Rachel will also attend
* Old building sale June 16th, live auction style at the courthouse
* Depreciation Reserve-Betsy moved to transfer $1,000 from account #2220460110330 and $1,000 from account #2220460110370 to the Depreciation Reserve account. Glenda seconded, motion passed.

New Business:

* + Ben Haugan working on outside areas with dirt, grass, and drainage issues.
  + New board member thoughts-Betsy and Jessica both have ideas and will contact potential candidates to see if there is interest.

Date of Next Meeting:

Next meeting scheduled for Tuesday, June 9th, 2020

Betsy made a motion to adjourn. Steve seconded, meeting adjourned.