**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**January 14, 2020**

**5:30 p.m., Library**

Attendance: Gordon, Steve, Betsy, Elton, Glenda, Jessica

Guest for Technology Assistance-Lee Blanchard will attend commissioner meeting with library board to assist in getting library caught up.

Approval of December Meeting Minutes:

* Elton moved to approve minutes as presented. Glenda seconded, motion passed.

Paying of Bills and Financial Report:

* Claims reviewed:
	+ City of WSS-$119.42 + $85.11 for monthly water/sewer for old + new buildings
	+ North Western Energy-$58.49 + $199.67 for old + new buildings electric bills
	+ Mastercard-$1,142.14 for books, movies, supplies, and ink
	+ Triangle-$122.13 for monthly phone/internet
	+ Republic Services-$28.00 for garbage removal
	+ Industrial Towel-$175.08 for lobby mat swap
	+ Castle Mountain Grocery-$116.88 for program and cleaning supplies
	+ Berg Garage-$688.79 for propane
	+ Bozeman Trophy-$55.00 for new hire nametags

Steve made a motion to pay the bills. Elton seconded, bills paid.

Director’s Report:

* + New Cards for December-11
	+ Weekly continuing programs:
		1. Dungeons & Dragons
		2. Lego Club
		3. Fun Friday
		4. StoryTime
		5. Preschool Storytime
		6. Langauge Basics
	+ Monthly continuing programs:
		1. Mystery Lovers’ Book Club
		2. Colony StoryTime
	+ Upcoming events: Monthly Nature Series from FOTL Jan/Feb/Mar/Apr
	+ Still hoping for possible partnership with nursing home-new ideas
	+ Still coordinating with Learning Partners and Job Services agencies
	+ Map of library completed/updated
	+ Rachel got Chromebooks setup
	+ Monthly book displays under large windows-Creativity and Snowy themed books put on display
	+ County building inventory in progress
	+ Book inventory process starting back up
	+ Books given away to Colony students at annual Christmas Program
	+ Winners for drawing & coloring contests announced (3-way tie for coloring contest)
	+ Summer Reading Theme-Folklore/Mythology/Fantasy—planning has begun

Friends’ Report:

* Elton completed used bookshelf
* Books about libraries donated
* Upcoming Nature Series getting final details set up

Unfinished Business and Updates:

* Tech-Betsy will get board/Lee on Commissioners’ Agenda
* Spider bomb-got cold fast and no longer needed
* Nametags for new hire-already arrived
* Paper recycling-new receptacles received and already in use
* New appraisal coming for old building-possibility for another auction event

New Business:

* + Offline conference Feb 7/8 in Helena-Rachel registered to attend
	+ Policy Review Time!
		1. Grammatical/wording discussed on a couple of policies
		2. Additional policies discussed (conduct on library property & fireplace use), it was decided to wait another six months before deciding
	+ Fence between sheds needed
	+ Book support swap needed. Metal supports cost more. Elton moved to approve the purchase of needed book supports. Betsy seconded, motion passed.

Date of Next Meeting:

Next meeting scheduled for Tuesday, February 11th, 2019

Steve made a motion to adjourn. Elton seconded, meeting adjourned.