**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**October 8, 2019**

**5:30 p.m., Library**

Attendance: Gordon, Steve, Betsy, Glenda, Jessica

Approval of Previous Meeting Minutes:

 September 10, 2019-Steve moved to approve as presented. Betsy seconded, motion passed.

Paying of Bills and Financial Report:

* Gordon planning to have new annual financials at the next meeting-moved to next month
* Claims reviewed:
	+ City of WSS-$101.08 + $166.06 for monthly water/sewer for old + new buildings
	+ North Western Energy-$144.23 + $123.67 for old + new buildings electric bills
	+ Triangle-$123.95 for monthly phone/internet
	+ Mastercard-$848.84 for books, movies, supplies, and ink
	+ Rooney’s-$4.79 for painting supplies
	+ Castle Mountain Grocery-$35.65 for summer reading program supplies
	+ On Track Video-$450.00 for new bulk DVD purchase
	+ Shannon Washburn-$6.34 for storytime supplies
	+ Jessica Ketola-$226.82 for MLA conference meals, mileage, & lodging

Glenda made a motion to pay the bills. Steve seconded, bills paid.

Director’s Report:

* + 1 WEX volunteer continuing
	+ September-month long return your overdue items events: guessing jars, food for fines
	+ New Cards for September-18
	+ Weekly continuing programs:
		1. D&D connections made and group campaign in progress
		2. Lego Club
		3. Fun Friday
		4. StoryTime
		5. Preschool
	+ Monthly continuing programs:
		1. Mystery Lovers’ Book Club, October book- The Death of Temperance Dare
		2. Colony StoryTime
	+ Upcoming events: tooth hygiene event with external agency, Bat Week
	+ Still working on possible partnership with nursing home
	+ Still coordinating with Learning Partners and Job Services agencies
	+ MT State Library meetings and reception
	+ Sidney Workshop
	+ New book trucks and book ends received
	+ Roomba-named Booker, has begun
	+ Inventory process beginning
	+ 1st Saturday well attended and very well received
	+ Called to check on status of tech-DIS is waiting to hear back from county/previous tech
	+ Working with the school library on MTLibrary2Go use for students

Friends’ Report:

* Planning to change from the usual fall/winter events-more info to follow
* Dayle heading up next newsletter which will be mailed out in a bulk mailing
* Taylor Gordon book Author event coming up- volunteers needed for treats
* New, light-up open sign to be purchased
* Castle/Meagher County Historical display definite possibility and they may have a cabinet
* Computer time limits were brought up-any changes will be saved for January policy review
* Betsy will work with Becky on placement of art pieces and photographs

Unfinished Business and Updates:

* Sidewalk extension and new shed platform leveling bids incoming-Gordon is working with Foundation
* New building items to hang-Steve and Elton will help, placements decided
	+ Information/pamphlet holders
	+ Projector screen
	+ Bulletin/white boards

New Business:

* High window cleaner will be needed-Glass+ (Jeff) was recommended-Jessica will call
* New Tech changes coming soon-still waiting to hear back
* NWW has a possible Solar Grant-Steve will investigate
* Upcoming holidays:
	+ Columbus Day & Veteran’s Day both to be observed on the Tuesday following
	+ Day before Thanksgiving library may close early depending on use
	+ Library will be closed both Christmas and New Year’s Eves along with the Days

Date of Next Meeting:

Next meeting scheduled for Tuesday, November 12th, 2019

Steve made a motion to adjourn. Betsy seconded, meeting adjourned.