**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**November 12, 2019**

**5:30 p.m., Library**

Attendance: Gordon, Steve, Betsy, Glenda, Jessica

Approval of October Meeting Minutes:

* Steve moved to approve minutes as corrected. Betsy seconded, motion passed.

Paying of Bills and Financial Report:

* Claims reviewed:
	+ City of WSS-$91.048 + $86.10 for monthly water/sewer for old + new buildings
	+ North Western Energy-$110.22 + $126.12 for old + new buildings electric bills
	+ Mastercard-$577.22 for books, movies, supplies, and ink
	+ Industrial Towel-$154.39 for Jul-Sept lobby mat swap out and changes
	+ Amazon-$143.48 for toner purchased by county

Steve made a motion to pay the bills. Betsy seconded, bills paid.

Director’s Report:

* + 1 WEX volunteer ending
	+ New Cards for October-21
	+ Weekly continuing programs:
		1. Dungeons & Dragons
		2. Lego Club
		3. Fun Friday
		4. StoryTime
		5. Preschool Storytime
	+ Monthly/Semi-Monthly continuing & NEW programs:
		1. Mystery Lovers’ Book Club
		2. Colony StoryTime
		3. Food Bank books and information
	+ Upcoming events: Coloring Contest Craziness (two contests in one) & Gingerbread Events 12/13
	+ Still hoping for possible partnership with nursing home
	+ Still coordinating with Learning Partners and Job Services agencies
	+ Inventory process slowed due to annual statistics report needing focus
	+ Contacted local access tv regarding hours change and possible ads
	+ Pamphlets and other informational items put out now that holders are all hung
	+ Emergency exit signage hung
	+ Hiring process has begun for second part-time position
	+ New Treasure State Lifestyles Montana Magazine article on the new library
	+ More labels put up throughout the library-mapping nearly complete
	+ Non-Montana magazines moved and organized
	+ Monthly book displays under large windows

Friends’ Report:

* Needs/ideas that arose from Gordon Taylor event- speakers/speaker system, stand for projector, different chair set-up, different refreshment set-up, otherwise great event!

Unfinished Business and Updates:

* New Building items installed-thank you Steve and Elton
* Community Room doorstop issue-Steve will look into fixing it

New Business:

* High window cleaner will be needed-Glass+ (Jeff) was recommended-Jessica will call
* New Tech changes coming soon-commissioners are contacting DIS (the technology company) and Gordon will follow up with the commissioners

Date of Next Meeting:

Next meeting scheduled for Tuesday, December 10th, 2019

Betsy made a motion to adjourn. Glenda seconded, meeting adjourned.