**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**November 12, 2019**

**5:30 p.m., Library**

Attendance: Gordon, Steve, Betsy, Glenda, Jessica

Approval of October Meeting Minutes:

* Steve moved to approve minutes as corrected. Betsy seconded, motion passed.

Paying of Bills and Financial Report:

* Claims reviewed:
  + City of WSS-$91.048 + $86.10 for monthly water/sewer for old + new buildings
  + North Western Energy-$110.22 + $126.12 for old + new buildings electric bills
  + Mastercard-$577.22 for books, movies, supplies, and ink
  + Industrial Towel-$154.39 for Jul-Sept lobby mat swap out and changes
  + Amazon-$143.48 for toner purchased by county

Steve made a motion to pay the bills. Betsy seconded, bills paid.

Director’s Report:

* + 1 WEX volunteer ending
  + New Cards for October-21
  + Weekly continuing programs:
    1. Dungeons & Dragons
    2. Lego Club
    3. Fun Friday
    4. StoryTime
    5. Preschool Storytime
  + Monthly/Semi-Monthly continuing & NEW programs:
    1. Mystery Lovers’ Book Club
    2. Colony StoryTime
    3. Food Bank books and information
  + Upcoming events: Coloring Contest Craziness (two contests in one) & Gingerbread Events 12/13
  + Still hoping for possible partnership with nursing home
  + Still coordinating with Learning Partners and Job Services agencies
  + Inventory process slowed due to annual statistics report needing focus
  + Contacted local access tv regarding hours change and possible ads
  + Pamphlets and other informational items put out now that holders are all hung
  + Emergency exit signage hung
  + Hiring process has begun for second part-time position
  + New Treasure State Lifestyles Montana Magazine article on the new library
  + More labels put up throughout the library-mapping nearly complete
  + Non-Montana magazines moved and organized
  + Monthly book displays under large windows

Friends’ Report:

* Needs/ideas that arose from Gordon Taylor event- speakers/speaker system, stand for projector, different chair set-up, different refreshment set-up, otherwise great event!

Unfinished Business and Updates:

* New Building items installed-thank you Steve and Elton
* Community Room doorstop issue-Steve will look into fixing it

New Business:

* High window cleaner will be needed-Glass+ (Jeff) was recommended-Jessica will call
* New Tech changes coming soon-commissioners are contacting DIS (the technology company) and Gordon will follow up with the commissioners

Date of Next Meeting:

Next meeting scheduled for Tuesday, December 10th, 2019

Betsy made a motion to adjourn. Glenda seconded, meeting adjourned.