**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**January 15, 2019**

**5:30 p.m., Library**

Attendance: Elton, Gretchen, Glenda, Jessica

Meeting called to order at 5:33 pm.

Approval of December 11, 2018 Meeting Minutes:

Gretchen moved to approve the minutes as presented, Glenda seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
  + Mastercard-$672.61 + $865.62 for books, movies, and regular subscriptions
  + City of WSS-$98.21 + $98.07 for two monthly water/sewer bills
  + Triangle-$211.76 for monthly phone/internet
  + Republic-$58.76 for garbage removal
  + Mathis-$25.77 for cleaning and program supplies
  + Industrial Towel-$18.00 for lobby mat swap
  + Shannon Washburn-$35.31 for three months fuel expense to colony
  + Berg Garage-$840 for propane tank and propane for new library
  + Fisher Electric-$51.50 for repairs to restroom electrical fix
  + Rooney’s-$4.89 for building maintenance supplies

Gretchen made a motion to pay the bills, Glenda seconded. Bills paid.

Director’s Report:

• New Storytime cushions, better than expected

• Kids books relabeling complete

• Christian fiction books getting re-processed

• 2 WEX volunteers

• FOTL Book Bingo begun, and expanded to include teens

• Small exercise group to use the library in the mornings

Unfinished Business and Updates:

* Cleaning and maintenance concerns discussed, the possibility of creating a secondary contract for backup snow removal was brought up and tabled for further ideas.
* Yearbooks sent off to be digitalized through OCI.

New Business:

* Uniforms may become requirement for new library employees at foundation expense.
* Meeting minutes to be kept online after approved by board.

Date of Next Meeting:

Next meeting scheduled for Tuesday, February 12th, 2019

Gretchen made a motion to adjourn, Glenda seconded. Meeting adjourned.