**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**February 12, 2019**

**5:30 p.m., Library**

Attendance: Elton, Gretchen, Glenda, Jessica

Meeting called to order at 5:30 pm.

Approval of January 15, 2019 Meeting Minutes:

Glenda moved to approve the minutes as presented, Gretchen seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
	+ Mastercard-$1,399.32 for books, movies, and regular subscriptions
	+ City of WSS-$91.37 for monthly water/sewer bill
	+ Triangle-$211.33 for monthly phone/internet
	+ Mathis-$55.19 for cleaning and program supplies
	+ Castle Mountain-$23.40 for holiday supplies
	+ Industrial Towel-$18.44 for lobby mat swap
	+ Shannon Washburn-$11.77 + $299.88 for colony mileage, supplies, and conference
	+ North Western Energy-$540.25 for monthly electric

Gretchen made a motion to pay the bills, Glenda seconded. Bills paid.

Director’s Report:

• ELSA application in progress

• Inventory completed

• Christian fiction relabeling complete

• Historical fiction books getting re-processed

• 2 WEX volunteers continuing

• FOTL Book Bingo continuing, expanded to include teens, and now younger kids

• Shannon attended Offline technology conference in Butte

Unfinished Business and Updates:

* Cleaning and maintenance concerns discussed, be the squeaky wheel.
* Additional technology assistance is becoming necessary with the approaching move.

New Business:

* Lee Blanchard will contact with recommendations.

Date of Next Meeting:

Next meeting scheduled for Tuesday, March 12th, 2019

Gretchen made a motion to adjourn, Glenda seconded. Meeting adjourned.