**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**November 13, 2018**

**5:30 p.m., Library**

Attendance: Gordon, Elton, Steve, Gretchen, Betsy, Glenda, Jessica

Meeting called to order at 5:34 pm.

Approval of October 15, 2018 Meeting Minutes:

Gretchen moved to approve the minutes as presented, Glenda seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
  + NorthWestern Energy-$339.41 for monthly electric
  + NorthWestern Energy-$167.72 for new building construction
  + City of WSS-$98.99 for monthly water/sewer service
  + MasterCard-$1038.48 for books, subscriptions, and printer ink
  + Industrial Towel-$18.00 for lobby mat swap
  + MACo Workers Comp-$2.67 for volunteer hours worked
  + Jessica Ketola-$29.75 for yarn, craft, and book reimbursement
  + Mathis-$58.76 for storytime, author talk, and after-school programs
  + Castle Mountain-$31.25 for Dot and Halloween programs, and paper supplies

Elton made a motion to pay the bills, Gretchen seconded. Bills paid.

Director’s Report:

• Grant application completed for Coding at the Library

• Bulk Bookstore free book grant application completed

• Finishing the return process for McNaughton Book Lease program

• Thankful tree put up

• Statistics report in process

• Costume recycling completed

• New computer-free time for kids

• Summer Reading 2019 planning in the works

• Gathering information from other libraries regarding moving the library materials

• Updating Inter-Library Loan map

• Veteran’s Day gifts made and delivered

Unfinished Business and Updates:

* FOTL book sale scheduled for Saturday after Thanksgiving

New Business:

* Dick Weitz requested to have the architectural items from the current library returned to him. Gretchen moved to return the items. Betsy seconded, motion passed.

Date of Next Meeting:

Next meeting scheduled for Tuesday, November 11th, 2018

Steve made a motion to adjourn, Elton seconded. Meeting adjourned.