**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**May 15, 2018**

**5:30 p.m., Library**

Attendance: Gordon, Elton, Steve, Jessica

Meeting called to order at 5:44 pm.

Approval of April 24, 2018 Meeting Minutes:

Steve moved to approve the minutes, Elton seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
	+ NorthWestern Energy-$492.04 for monthly electric
	+ Triangle-$97.40 for phone and internet service
	+ MasterCard-$307.85 for books, and printer ink
	+ Jessica Ketola-$60.00 for promotional t-shirts uniform
	+ Industrial Towel-$18.00 for lobby mat swap

Elton made a motion to pay the bills, Steve seconded. Bills paid.

Director’s Report:

* OCLC enrollment completed
* Author night completed with Cheryl Heser
* Kendeda Foundation grant report completed
* Summer Reading program calendar/activity outline complete
* Summer Reading flyers and forms ready
* Community Expo very beneficial
* Trustee trainings informational handout provided

Unfinished Business and Updates:

* Frontier Club lined up to plant flowers whenever we are ready, time to buy flowers.
* Excess expenses to come out of accounts with surplus.
* Budget review:
	+ Elton made a motion to move $1,000 from object 216 (comp supply) and $1,500 from object 366 (buildings and maintenance) for a total of $2,500 to the depreciation reserve account. Steve seconded, motion approved as presented.

New Business:

Date of Next Meeting:

Next meeting scheduled for Tuesday, June 12th, 2018

Steve made a motion to adjourn, Elton seconded. Meeting adjourned.