**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**May 18, 2017**

**5:30 p.m., Library**

Attendance: Gordon, Steve, Gretchen, Jessica

Meeting called to order at 5:47 pm.

Approval of April 11, 2017 Meeting Minutes:

Gretchen moved to approve the minutes, Steve seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
  + North Western Energy-$415.97 for monthly electric bill
  + Disposal Service of MT-$26.88 for monthly garbage removal
  + City of WSS-$95.85 for monthly water/sewer bill
  + Mastercard-$960.05 for supplies, conference costs, and books/movies
  + Industrial Towel-$17.54 for lobby mat swap out
  + Triangle-$72.88 for monthly phone/internet
  + Jack Sterling-$147.00 for E-Rate discount filing

Steve made a motion to pay the bills, Gretchen seconded. Bills paid.

Director’s Report:

* E-Rate paperwork completed for internet discount
* Internet speed increased
* FOTL Theme for the month of May is Pets
* Summer Reading Program items arrived
* Summer Reading info submitted to school announcements
* Summer Reading posters and flyers submitted to MC News for printing
* Collaborating with the school to get extra teen support for Summer Reading
* Donated DVDs from MLA Conference cataloged and on the shelves

Unfinished Business and Updates:

* + Flower planting setup with Frontier Club, pending plant purchase in June.
  + Director Health improving.

New Business:

* Budget Amendment-

The transfer of $3,000 from account line 2220.460110.216 and $1,000 from account line 2220.460110.330 was proposed due to the timeline of the computer update being slower than expected. Gretchen moved to request the funding be transferred. Steve seconded, motion passed.

Date of Next Meeting:

Next meeting scheduled for Tuesday, June 6th, 2017

Steve made a motion to adjourn, Gretchen seconded. Meeting adjourned.