**Meagher County City Library**

**LIBRARY BOARD MEETING MINUTES**

**November 10, 2016**

**5:30 p.m., Library**

Attendance: Gordon, Gretchen, Steve, Jessica

Meeting called to order at 5:33 pm.

Approval of October 6, 2016 Meeting Minutes:

Steve moved to approve the minutes, Gretchen seconded. Minutes approved.

Paying of Bills and Financial Report:

* Claims reviewed:
  + North Western Energy-$363.54 for one month
  + Disposal Service of MT-$26.10 for monthly garbage removal
  + City of WSS-$97.51 for monthly water/sewer
  + Mastercard-$1,147.29 for supplies, and books/movies
  + Triangle-$79.59 for monthly phone/internet bill
  + Industrial Towel-$43.85 for lobby mat swap
  + JAM-$500.00 for computer maintenance
  + ZC Horses-$64.00 for missing books in series
  + Jessica-$104.76 for Chico conference mileage
  + Glenda-$194.60 for conference hotel

Gretchen made a motion to pay the bills, Steve seconded. Bills paid.

Librarian’s Report:

* Front door continuing to have issues
* Gadget workshop set-up with Triangle
* Finishing up Halloween costume recycling
* Already working with Glenda on programming for major school breaks
* Head phones have been changed to check-out only due to theft
* One child kicked out for a week due to refusing to adhere to the no food policy
* Working with Friends of the Library to come up with more adult programming
* Treacy Grant Application completed for new library fundraising
* Annual statistics in process
* costume recycling again this year
* plants acquired to bring more life into the library
* toad proposed to be library pet-
  + Gretchen moved to give the toad a try, Steve seconded. Motion passed
* colorful laminated holiday signs created and laminated for library closures
* library statistics will now be posted in the library
* completed a damage weed of the Montana collections-continuing through the rest of the library’s collections

Unfinished Business and Updates:

* + Storage shed updates-nearly completed

New Business:

* + Suggestion brought forward of having nobody under 12 in computer room without supervising adult present-tabled the issue for the next meeting

Date of Next Meeting:

Next meeting scheduled for Tuesday, Dec 13th, 2016

Steve made a motion to adjourn, Gretchen seconded. Meeting adjourned.

\*Meeting moved to Monday, Dec 12th, 2016